

T-11025/5/2026-O/o DIR(CFIs) (76435)

भारत सरकार/Government of India

कौशल विकास एवं उद्यमशीलता मंत्रालय/Ministry of Skill Development & Entrepreneurship

प्रशिक्षण महानिदेशालय/Directorate General of Training

कौशल भवन, नई दिल्ली

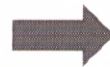
दिनांक: 14.08.2026

Office Memorandum**Subject: Guidelines for Spot Round-2 admissions from 18.08.2026 to 20.08.2026 under CITS session 2026-27 - reg.**

With reference to CITS admissions for session 2026-27, it is informed that admissions for Spot Round-2 will commence from 18.08.2026. In this regard, the guidelines are as under:

1. The admissions under Spot Round-2 would be carried out over a period of 03 days, from 18.08.2026 to 20.08.2026.
2. Accordingly, the revised qualifying AICET marks cut off for candidates eligible for admission under the Spot Round-2 are proposed as follows:
 - i. For the trades listed below, the revised qualifying cut-off marks shall be as specified below:

Trades
Architectural Draughtsman
Computer Software Application
Dress Making
Fruits and Vegetables Processing
Interior Design and Decoration
Aeronautical Structure and Equipment Fitter
Machinist Grinder
Mechanic Machine Tool Maintenance
Sheet Metal Worker
Tool and Die Maker
Wood Work Technician
Plumber
Mechanic Diesel
Welder
Mechanic Motor Vehicle
Office Management
Information Technology
Surface Ornamentation Techniques



Category	Cut off for Spot Round-2
General	20
OBC/EWS	15
SC/ST/PH	10

ii. For all other remaining CITS trades, the qualifying cut-off marks for the Spot Round-2 shall remain unchanged as below:

Category	Cut off for Spot Round-2
General	33
OBC/EWS	29
SC/ST/PH	20

3. **It is to mention that in Spot Round-2, the seat allocation will be done on the basis of merit.** The candidates will be eligible for SPOT Round -2 admission if:

- they have secured marks equal to or above the cut-off marks set at point (2) above
- they have participated in counselling rounds and Spot round -1 but have not been allotted any seat,
- they were allotted a seat in the counselling rounds and Spot round -1 but did not take provisional admission, and
- they did not participate in counselling rounds and Spot round -1 at all.

4. The Institute-wise and trade-wise vacancy position shall be made available on the NIMI portal and shall remain accessible at all times. The vacancy position displayed for Spot Round-2 shall comprise the vacancies available after completion of Spot Round-1, i.e. as on 05.08.2026, along with the vacancies arising due to cancellation of seats by candidates through concerned Institutes up to 14.08.2026.

5. The eligible candidates are required to physically report before 1:00 PM in the desired institute (NSTI/Govt. IToT/Private IToT) where they wish to seek admission.

6. In case of candidates reporting to the Institute after 1:00 PM on the first day of Spot Round-2 (18.08.2026), his/her application may be considered for merit on day 2 of the Spot Round-2 (19.08.2026), subject to availability of seat(s).

7. No Institute shall have the right to admit a candidate in any of the other Institutes. They shall admit (physically reported) candidates only in their own institute.

8. For Spot Round-2 admissions in Private IToTs, the respective RDSDEs shall depute at least one officer in the Private IToTs to monitor the admission process.

9. **Day 1 of Spot Round-2 (18.08.2026): -**

- Institutes shall collect the applications from eligible candidates till 1:00 PM.
- Thereafter, the admission committee shall prepare the (trade wise) merit list of the reported eligible candidates
- At 1:00 PM, seat allotment shall be done by the Institutes on the NIMI portal as per the merit list against the vacant seats.

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- d. For candidates arriving after 1:00 PM, institutes shall consider their candidature for day 2 of Spot Round-2.

10. **Day 2 of Spot Round-2 (19.08.2026): -**

- a. In addition to the applications collected on day 1 after 1:00 PM, institutes shall collect the applications from eligible candidates arriving on day 2 till 1:00 PM.
- b. In case of availability of seats, the admission committee shall prepare the (trade wise) merit list of the reported eligible candidates.
- c. For candidates to whom seat is allotted: The Institutes shall admit them provisionally through their logins.
- d. For *remaining candidates**: The Institutes shall check-in the details of these candidates in the NIMI portal through their logins **between 3:00 PM. to 7:00 PM** (subject to physical presence of the candidate and this shall enable such candidates to participate in the subsequent choice filling for allotment against vacancies available in other Institutes.)

**For the purpose of this document, the term "remaining candidates" shall mean those candidates who have physically reported in the Institute where they wish to seek SPOT admission, but could not be allotted seat due to unavailability.*

- 11. Choice filling for these **checked-in candidates only** shall be opened by NIMI from 19.08.2026, 08:00 PM to 20.08.2026, 04:00 PM. Candidates may fill their choices in the order of their preferences.
- 12. NIMI shall generate and display the Spot Round-2 merit-based seat allotment list on its portal on 20.08.2026 at 5:30 PM, based on the candidates' merit and choices filled against the vacancies available across the Institutes.
- 13. For Spot Round-2 allotment, the total vacancies available in each Institute and trade shall be considered as a single pool. No reservation policy shall be applicable while preparing the Spot Round-2 merit-based allotment.
- 14. The time frame for **physical admission** of candidates allotted provisional admission in Institutes in SPOT Round-2 shall be from **27.08.2026 to 28.08.2026**.
- 15. Document verification for the candidates who have been allotted a seat in Spot Round-2 shall be done at the allotted Institutes only at the time of physical admission.
- 16. Candidates allotted seats through the **Spot Round-2 must have paid the counselling fee**. In case the counselling fee has not been paid earlier, the payment option shall be made

14.08.2026

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- available in the candidate's login/dashboard. The Provisional Admission Letter shall be generated only after successful payment of the counselling fee.
17. The **CITS session 2026-27** for SPOT Round -2 trainees shall commence from **31st August 2026. (Refer Annexure-1 for timeline)**
 18. The admission committee shall ensure that the entire process of Spot Round-2 is carried out with due diligence in adherence to these guidelines.
 19. No representative of the candidate shall be permitted to participate in the Spot Round-2. The candidate must be present in person to participate in the Spot Round-2.
 20. Candidates are required to maintain discipline during the admission process. Any case of indiscipline may invite disciplinary action, including rejection of candidature/cancellation of admission. However, any such activity needs to be reported immediately to the RDSDE and HoOs/ Principals of concerned institute.
 21. Report of admitted trainees may be provided to CFI division on daily basis (emails to cfi-dgt@dgt.gov.in with cc to chegondi.murthy@dgt.gov.in), stating number of trainees reported trade-wise, admitted, rejected and denied. A detailed report/ log may also be maintained by the institute stating the reasons of denial/rejection of trainees, etc.

This issues with the approval of competent authority.

निर्माल्य नाथ
14-08-26
(निर्माल्य नाथ)
संयुक्त निदेशक, सीएफआई

Copy to:

1. Sr. PPS to DG (T)/SS, DGT
2. DDG, DGT(HQ) (SKG & SSN), DDG, South (NRA)
3. Director-IT Division, DGT, with a request to upload at DGT website.
4. Executive Director, NIMI Chennai
5. Regional Directors, all RDSDEs, with a request to circulate amongst the NSTIs/IToTs under their jurisdiction and ensure compliance
6. Principals, all NSTIs/ NSTI (W)s/ IToTs
7. Guard file

मोनिमा
14-8-26
(मोनिमा चौधरी)
सहायक निदेशक, सीएफआई

Annexure-1**Timeline for CITS Session 2026-27 – SPOT Round-2 Admissions**

Date	Time	Activity
18.08.2026	Up to 1:00 PM	Institutes to collect applications from eligible candidates.
18.08.2026	1:00 PM- 5:30PM	Trade-wise merit list preparation and seat allotment on the NIMI portal against vacant seats.
18.08.2026	After 1:00 PM	Candidates reporting after 1:00 PM are considered for merit on Day 2, subject to seat availability.
19.08.2026	Up to 1:00 PM	Institutes to collect applications from candidates arriving on Day 2, along with applications received after 1:00 PM on Day 1.
19.08.2026	1:00 PM- 5:30PM	Trade-wise merit list preparation and seat allotment on the NIMI portal against vacant seats.
19.08.2026	3:00 PM – 7:00 PM	Check-in of remaining candidates who could not be allotted seats due to non-availability of seats.
19.08.2026 – 20.08.2026	8:00 PM – 4:00 PM	Choice filling by checked-in candidates.
20.08.2026	—	No reporting of trainees to institutes
20.08.2026	5:30 PM	NIMI displays the Spot Round-2 merit-based seat allotment list.
27.08.2026 – 28.08.2026	—	Physical admission at the allotted Institutes and document verification.
31.08.2026	—	Commencement of CITS Session 2026-27 for SPOT Round-2 trainees.